



## UPHOLSTERED FURNITURE GENERAL INFORMATION, TERMS AND CONDITIONS OF SALE

### TERMS OF SALE

A. Rudin requires a fifty percent deposit on all orders.

Terms are payment of balance prior to pick up.

We appreciate it is often convenient for designers to drop balance payment checks in showroom. If there is some urgency, Email copy of check to: [factory@arudin.com](mailto:factory@arudin.com) or Fax copy of check to: 323-589-0418.

A. Rudin does accept payment by credit card. There is a 3% convenience fee.

All prices are F.O.B. A. Rudin Factory, 6062 Alcoa Avenue, Los Angeles, California 90058.

### ORDERING INSTRUCTIONS

A. Rudin requires a signature on all orders or a written and signed purchase order consisting of style/item, quantity, length, (special or standard frame), cushions (# and fill), pillows (# and fill), direction of fabric, COM and COL, complete materials identification, frame finish, skirt style and height from floor when applicable.

### CANCELLATIONS AND CHANGES

All orders are made to individual specifications and cancellations cannot be accepted after the **5th day following receipt of deposit**. Orders may not be canceled without A. Rudin written consent and are subject to a **cancellation fee of 40%**.

### DELIVERY

Estimated completion from receipt of all specifications and materials (fabric - backed if necessary, leather, trim, bullion). 8-10 weeks fully upholstered, 10-12 weeks exposed wood, 12-14 weeks totally custom, 3-4 weeks Quick Ship chairs, 4-6 weeks Quick Ship sofas.

### STORAGE

A. Rudin prefers not to store any item longer than **two weeks after completion**.

### SERVICE AND REPAIRS

No return of merchandise will be accepted without prior authorization from our Los Angeles office. A. Rudin warrants furniture one year for any manufacturing defect under conditions of normal use and reasonable care. This warranty does not cover damage as a result of misuse, abuse, or shipping damages.

### FREIGHT DAMAGE CLAIMS

A. Rudin is not responsible for damage suffered in transit or in storage. Before accepting merchandise from carrier, examine the shipment carefully. If there is any visible damage to the containers, insist that a notation be made on the Delivery Document before signing for merchandise. Claims for damage or shortage by delivering carrier should be filed by the consignee within 5 days of delivery. When receiving furniture from "uncrated, blanket wrapped" furniture carrier, remove wrapping and examine furniture before signing receipt. Note damage, if any, on receipt and file claim within 5 days with carrier. Claims for merchandise defects or errors must be reported to A. Rudin in writing within 10 days from receipt of merchandise. Failure to do so shall constitute full acceptance of the merchandise.

## MATERIAL SHIPMENTS

All materials must be shipped to A. Rudin Factory at 6062 Alcoa Avenue, Los Angeles, CA 90058. We cannot accept shipments at our Los Angeles, New York, San Francisco or Chicago showrooms. We cannot accept goods which arrive freight collect with the exception of special circumstances where A. Rudin has given prior authorization to accept a freight collect order in advance.

### Customer's own material (COM)

All com goods must be clearly identified with designer, and clients' name or sidemark, our order number and purchase order number, if applicable. All goods must indicate fabric source, pattern, color and yardage. Goods which are received and do not contain adequate information to correlate with an open order will be held. We will attempt to contact the designer, showroom or fabric source to obtain information, but we cannot be responsible for expediting fabrics which do not contain the above information.

## FABRIC BACKING

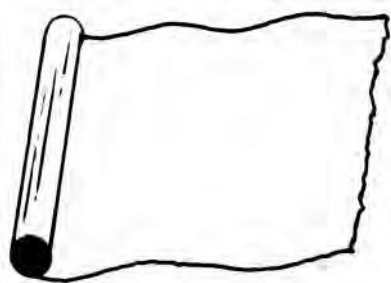
Backing is recommended on upholstery fabrics to stabilize the weave and reduce seam slippage. Knit backing \$80.00 minimum and \$6.00/yard over (16) yards.

## FABRIC APPLICATION

The factory will apply fabric as to the correct side and placement of the pattern at its discretion, unless specific instructions for fabric application appear on the written order. A. Rudin reserves the right to refuse to apply any fabric which we deem unsuitable for upholstery. All stripes should bear a notation as to vertical or horizontal application.

Non-directional fabrics will be railroaded to avoid unnecessary seams.

If fabric is to be applied as it comes off the bolt (non-railroaded), order must specify "DO NOT RAILROAD". If the fabric is to be railroaded, order must specify "TO BE RAILROADED". A note of caution; some fabrics are woven or printed railroaded, and this information must be taken into consideration when instructing the factory as to fabric direction.



Railroaded



Do Not Railroad (off the Bolt)